



## **Kenmore Bridge Club Recorder**

Theresa Tully is the Kenmore Bridge Club Recorder and can be contacted on 0409 870 324

Kenmore Bridge Club is well known to be a club where bridge players can come along and play in a more relaxed atmosphere than most other clubs. We have more rookie and novice players than most clubs and very lucky to have the expert skills regularly available in beginner lessons, supervised play and advanced teachings.

The recorder is an experienced player who is appointed by the Kenmore Bridge Club Management Committee to record communication of events or concerns of an individual player. Possible examples of this are bullying at the table, accusations or any unacceptable behaviour of another player, and any such events or concerns should be reported immediately to the Director.

The Recorder is not to provide decisions that should be made by the Director

The Recorder will provide the Management Committee with reports of any incidences.

The Management Committee will use the full strength of its disciplinary powers to support the Recorder who meets with discourtesy of players who are approached by the Recorder during the course of exercising their functions.

### **For congresses and major club competitions**

The Club Recorder should be made available for consultation (oral or written) at least 20 minutes after the event and at least 10 minutes before the start of the next session, if the Club Recorder is not available, a substitute will be appointed for each congress or club competition.

Following any communications, the Recorder should, at his or her discretion, respond with one of the following: -

- Advise and inform the player(s) that no further action is necessary, explaining the laws and practices of bridge as necessary
- Consult the Director of the session then advise the players
- Refer the player(s) to an Appeals Advisor or Committee
- Alert the Convenor of the event to the concern of the player(s)
- Where the concern is of the unethical or inappropriate action of another person and there appears to be some chance this is justified, seek the account of the other person in the concern and obtain an account from their perspective
- Decide if the incident does not merit such action of an inquiry as to disciplinary action is appropriate, but that repeated incidences might merit such action. Inform the subject of the comment accordingly.

- Decide if the incident does merit such action of an inquiry as to disciplinary action. Prepare a document for consideration by the Management Committee. Note that the report will form part of the subject if the person is to be disciplined.

Within a week of the conclusion of the event, the Recorder should prepare a report for the Management Committee on the conduct of the event and any incidents dealt with.

For regular club sessions

The Recorder cannot be available at every day to day session the club runs therefore it should be communicated (newsletter, emails, announcements) who the Recorder is, including contact details.

Mick Fawcett  
29 July 2017